

TRANSFER CERTIFICATE REQUEST FORM

To,

Date:

The Principal

Genius Global School

Kodathi Branch

From,

Father name: _____

Mother name: _____

Student name: _____

Class & Section: _____

Respected Sir/Madam,

Subject: Requesting to issue TC for my ward

We would like to apply for transfer certificate for my ward.

Reason for TC application

is _____

We are aware that TC will be issued only after the promotion to next class in Government SATS portal.

Thanking You,

Yours sincerely,

(Parent Signature)